

Admission Guideline Hoseo University Graduate School for Foreign Students, Spring 2020

1. Qualification for application

Degree Course	Qualification for application
Common Factors	<p>1. Course application eligibility is the same as Korean applicants for all courses.</p> <p>① Those who Includes recipients of bachelor's degree or master's degree and expected to graduate in February 2020</p> <p>② Those who are recognized to have an equal education in other laws.</p> <p>③ Applicants can apply for master's degrees even if they are not same major in bachelor's degree. Applicants for Ph.D degrees are required to study the same major as their master's degree. However, if applicants can be fully verified of their ability to complete Ph.D program, they can apply even if it is not in the same major with master's degree.</p> <p>2. Foreigners may be enrolled through a separate application process for supernumerary case.</p> <p>3. All applicants' parents must be foreigners(Foreign applicants will be selected through separate process.)</p> <p>4. Language Qualifications</p> <p>① Test of Proficiency in Korean(TOPIK) : Grade 3 or higher</p> <p>② English proficiency test : TOEFL 550(CBT 210 / iBT 80), IELTS 5.5, Revised TEPS 297 and above</p> <p>※ English test score are only for applicants who apply English course, Those who have nationality of countries that use English as an official language will be replaced by documents(undergraduate, graduate school) that have completed higher education in those countries.</p> <p>③ If the above language qualification is not met, the required 300 hours of Korean language training at the school's Korean Language Institute is required within one year of admission (if uncompleted, limitations may occur in applying for graduate courses).</p> <p>④ Must pass the Korean Proficiency Test on Graduation(Except for English-track major admissions)</p> <p>4. No. of credits needed for graduation: Master (Registration for the 4 semester, 24 credits), Doctorate (Registration for the 5 semester, 36 credits)</p> <p>5. Degree Conditions :</p> <p>① those who passed the foreign language test and the comprehensive examination of their major.</p> <p>② those who passed the dissertation review and final oral presentation.</p> <p>③ those who completed training related to research ethics.</p> <p>④ those who completed education training required by graduate school</p>
Bilingual Course	<p>1. When more than 50% of the total credits required to complete graduation conducted in a foreign language(or, with Korean-Foreign Language Interpreters).</p> <p>2. Admission conditions</p> <p>① Entrance examination/interview</p> <p>② 300 hours of Korean training required (Korean Language Certificate of 300 hours. (Hoseo-Topic Acquisition Results)</p> <p>③ Must pass the Korean Proficiency Test before graduation</p>
English Course	<p>1. When more than 50% of the credits required to complete graduation is conducted in English.</p> <p>2. Admission conditions</p> <p>① Entrance examination/interview</p> <p>② English proficiency test : TOEFL 550(CBT 210 / iBT 80), IELTS 5.5, Revised TEPS 297 and above.</p>

- ※ All applicants should have admission counseling with International Exchange & Education office before applying
- ※ Graduation is possible if all requirements for the class are met, such as number of credits and thesis writing stipulated by the graduate school rules(including Graduation test for major, foreign language test, and Korean proficiency test).
- ※ The Graduate School Admission Committee may reject applicants if they do not conform to the university's founding philosophy.
- ※ Applicants are not allowed to change their major after admission, so all applicant's must fully review their major and curriculum before applying

2. Admission Schedule and Method

Section	Recruitment schedule	Note
1. Application reception	Oct 28th. ~ Nov 15th 2019	Visit or mail-in
2. Submission documents	Oct 28th. ~ Nov 15th 2019	
3. Interview	Nov 25th ~ Nov 30th 2019	Interview schedule and location will be notified individually
4. Acceptance Notice	Dec 13th 2019 pm 4:30	Refer to the Homepage notice http://gradgate.hoseo.ac.kr

※ If the number of applicants is high, we may close early.

3. Recruitment Major

Section	Campus	Affiliation	Master course		Doctorate-Integration Course	
			Recruitment Major		Recruitment Major	
General Graduate School	Cheonan	Humanities and Social Studies	-		Theology	
			Korean Language and Literature English Language and Literature▽		Korean Language and Literature English Language and Literature▽	
			Social Welfare - Social Welfare - Social Welfare for Elderly		Social Welfare - Social Welfare - Social Welfare for Elderly	
			Youth Education		-	
			-		Human Resource Development - Youth Education - Early Childhood Education - Education☆	
			Law▽		Law▽	
			Public Administration		Public Administration	
			Economics		Economics	
			Business Administration▽		Business Administration▽	
			Industrial and Organizational Psychology		Industrial and Organizational Psychology	
			Management of Digital Technology☆ Korean-Chinese Cultural Contents☆		Management of Digital Technology☆ Korean-Chinese Cultural Contents☆	
			Convergence Science of Future Industry		Convergence Science of Future Industry	
			Arts		Music	
				Cheonan Campus	14 majors	
General Graduate School	Asan	Natural Science	Mathematics		Mathematics	
			Biochemistry		Biochemistry	
			Food and Nutrition		Food and Nutrition	
			Food and Bio-Technology		Food and Bio-Technology	
			Applied Statistics		Applied Statistics	
			Cosmetic Science		Cosmetic Science	
			Biotechnology and Applied Toxicology		Biotechnology and Applied Toxicology	
			Pharmaceutical Engineering		-	
Physical Therapy		-				
General Graduate School	Asan	Natural Science	Clinical Pathology		-	
			Nursing		-	
	Engineering	Engineering	Electrical Engineering		Electrical Engineering	
			Electronics & Display Engineering▽ - Electronics Engineering - Display Engineering		Electronics & Display Engineering▽ - Electronics Engineering - Display Engineering	
			System Control Engineering		System Control Engineering	
			Information and Telecommunication Engineering		Information and Telecommunication Engineering	
			Information Security		Information Security	
			Computer Engineering		Computer Engineering	
			Game Engineering		Game Engineering	
			Safety Engineering		Safety Engineering	
			Environmental Engineering		Environmental Engineering	
			Architectural Engineering		Architectural Engineering	
			Chemical Engineering		Chemical Engineering	
			Mechanical Engineering - Mechanical Engineering - Automotive Engineering		Mechanical Engineering - Mechanical Engineering - Automotive Engineering	
			Fire & Disaster Protection Engineering		Fire & Disaster Protection Engineering	
			Civil Engineering		Civil Engineering	
			Green Energy Engineering		Green Energy Engineering	
			Nano Convergence Technology		Nano Convergence Technology	
			NanoBioTronics		-	
			Convergence Technology for Safety and Environment		-	
Fusion Technology for Climate Change		Fusion Technology for Climate Change				
Hydrogen Energy and Safety Technology Engineering		-				
Safety and Public Administration Engineering		Safety and Public Administration Engineering				
Oceanic Convergence Technology		-				

Section	Campus	Affiliation	Master course		Doctorate-Integration Course	
			Recruitment Major		Recruitment Major	
		Entertainment	Spatial Design		-	
			Theater & Multi-Media		-	
			Animation		-	
			-		Plastic Arts Convergence☆ Spatial Design, Animation, visual design	
			Sport & Exercise Science☆		Sport & Exercise Science☆	
			Golf		-	
		Specialized areas of supporting programs collaboration with industry	Culture & Arts☆		Culture & Arts☆	Music
			Korea Institute of Production Technology	fixed no.	Korea Institute of Production Technology	fixed no.
Asan Campus			39 majors		28 majors	
	Industrial-academic convergence	Engineering	Advanced Materials Engineering		Advanced Materials Engineering	
			ICT Automotive Engineering		ICT Automotive Engineering	
			Robotics and Automation Engineering		-	
	Industrial-academic convergence campus(Damjin)		3 majors		2 majors	
General graduate school total			56 majors		44 majors	
The United Graduate School of Theology	Cheonan	Humanities and social	Christian Education		Christian Education	
			Pastoral Counseling		Pastoral Counseling	
			- Testament Theology - Biblical Theology(New Testament)		- Testament Theology - Biblical Theology(New Testament)	
			Practical Theology		Practical Theology	
			Theoretical Theolog - Bible and Science Theology - Historical Theology - Systematic Theolog		Theoretical Theolog - Bible and Science Theology - Historical Theology - Systematic Theolog	
The United Graduate School of Theology total			5 majors		5majors	
Graduate School of Venture	Asan	Humanities and social	Venture Technology Management		Venture Technology Management	
			Information Management		Information Management	
	Seoul	Humanities and social	Venture Technology Management		Venture Technology Management	
			Information Management		Information Management	
		Engineering	Convergence Science & Technology		Convergence Science & Technology	
Graduate school of venture total			3 majors		3 majors	
Specialized graduate school total			8 majors		8 majors	
Graduate School of Business	Cheonan	Humanities and social	Business Administration		-	
Graduate School of Education	Cheonan	Humanities and social	Educational Administration			
			Counseling Education			
			Early Childhood Educaion			
			Korean Language Education			
			English Education			
			Chinese Language Education		-	
			Ethics Education			
			Social Education			
			Mathematical Education			
			Computer Education			
			Environment Education			
Physical Education						
Graduate School of Culture and Welfare Counseling	Cheonan	Humanities and social	Social Welfare			
			Counseling Psychology			
			Youth Culture and Counseling			
			Beauty Design			
			Culture Contents Creation			
			Social Welfare for Elderly		-	
			Childcare and Education			
			Educational Career Consulting			
			Korean-Chinese Business Interpretation and Translation☆			
			Public Policy			

Section	Campus	Affiliation	Master course		Doctorate-Integration Course	
			Recruitment Major		Recruitment Major	
Graduate School of Sports Science	Asan	Entertainment	Soccer		-	
			Baseball			
			Sports Coaching			
			Golf Coaching			
			Golf Club Fitting			
			Sports Therapy			
		Health care				
Global Graduate School of Startups	Seoul	Humanities and social	Department of Entrepreneurship Consulting		-	
			Department of Entrepreneurship Management			
			Start-up consulting of knowledge service			
subtotal			33 majors		-	
Total			97 majors		52 majors	

- ※ The ▽ marked majors are English course and ☆ The asterisk majors offer bilingual courses.
- ※ Bilingual courses are subject to change in accordance with university policy.
- ※ If the number of applicants failed to meet the quorum, there will be additional recruitment or recruit during regular admission.
- ※ If applicants are determined to be unable to carry out their academic study, applicants may not be passed regardless of the recruit number of applicants.

4. Tuition Fee (in Korean won)

Section	Humanities and social affiliation	Natural science affiliation	Engineering/entertainment affiliation	Physical education affiliation	
General Studies	Graduate School	3,970,000	4,600,000	5,050,000	4,600,000
Professional Studies	The United Graduate School of Theology	3,970,000	-	-	-
	Graduate School of Venture	3,970,000	-	5,050,000	-
	Graduate School of Technology and Management	4,810,000	-	-	-
Specialized Studies	Graduate School of Business	3,010,000	-	-	-
	Graduate School of Education	3,010,000	-	-	-
	Graduate School of Cultural and Welfare Counseling	3,010,000	-	-	-
	Graduate School of Sports Science	-	-	-	3,520,000
	Global Graduate School of Startups	3,010,000	-	-	-

- These tuition fees are based on the 2019 school year and are subject to change according to the decision of the tuition review committee.
- **New students will be charged a separate Admission Process Fee of 750,000 won.**
- Tuition is the same for master's, doctorate, and integration Course.

5. Scholarship

○ Entrance scholarship

Section		TOPIK 2 nd level	TOPIK 3, 4 th level	TOPIK 5 th level	TOPIK 6 th level	etc.
General	Admission scholarship	30%	40%	70%	100%	

- For students enrolled through Regular Admission, starting from the second semester, tuition will be reduced by 40 percent.
 - Specialized graduate schools/Management graduate schools exemption rate applied according to the students' grades starting from the second semester.
 - The bilingual course has a tuition reduction rate of 30 percent from the first semester until graduation. (Those with TOPIK level 3 or higher will have tuition reduction rate of 40 percent.)
 - The English track will have a 40 percent tuition exemption rate from the first semester to graduation if the student has English proficiency test scores for entrance qualifications.
- ※ **Can be changed according to the university's internal situation and scholarship policy.**

6. Submission Documents

Section	Main contents	Note
Submission document	<ul style="list-style-type: none"> ① Application form (given from graduation school) in Korean or English ② Study plan(given from graduation school) in Korean or English <ul style="list-style-type: none"> ※ Korean translation version must be attached when writing in Chinese ③ Foreign Application form(Hoseo Univ. form)/in Chinese or English ④ 1 copy of the Bachelor's Degree Certificate and Master's degree certificate(s), (or Certificate of Expected Graduation) ⑤ 2 Original copies of the bachelor's degree course transcript ⑥ Certificate of Education(Prepare 2 set, submit when applying for admission and visa) <ul style="list-style-type: none"> 1) Those who graduate of Chinese University <ul style="list-style-type: none"> - 1 original copy of the Chinese Higher Education Accreditation Report (http://www.chsi.com.cn), 1 original copy of the certificate of degree (http://cdgdc.edu.cn)(English or notarized in Korean) 2) Those who graduate of non-Chinese countries <ul style="list-style-type: none"> ○ Apostille Countries <ul style="list-style-type: none"> - Applicants must submit Apostille of transcripts, graduation, diplomas) ○ Non Apostille Countries <ul style="list-style-type: none"> - Translate into English or Korean and must be notarized at Embassy of Republic of Korea or Consulate. ⑦ 1 copy of passport and ID card, 1 copy of Certificate of Alien Registration (only for Resident of Korea) ⑧ Certificate of family relations <ul style="list-style-type: none"> - If applicant is separated from the parent, submit a copy of the parent's certificate of family relations and the document must be notarized ⑨ 2 photos (3.5cm X 4.5cm) ⑩ Certificate of Career and Presidency(if applicable) ⑪ 1 certificate of deposit balance : US\$18,000 or more deposited by yourself or your parents for more than three months (valid until February 2020) 	

7. Other Information

Section	Main contents	Note
Admission process	<ul style="list-style-type: none"> · Admission Screening -> Acceptance Notice -> Tuition Paid (including other expenses) -> Standard Admission Permit Issued -> Entry into Korea 	
Refund regulation of Graduate School tuition fee	<ul style="list-style-type: none"> · Refund before admission : 100% refund (excluding remittance fees) · Within 30 days from the beginning of the school year :five-sixths of the paid tuition fee refund. · Between 30 days to 60 days from the beginning of the school year : two-thirds of paid tuition fee. · Between 60 days to 90 days from the beginning of the school year : one-half of the paid tuition fee · 90 days after the beginning of the school year : No refund. · Unable to refund: admission fee, admission fee (after admission) and application fee cannot be refunded <p>※ Dormitory expenses are not refundable after the opening of the class</p>	<p>※semester start date</p> <p>- March admission: 3.1</p> <p>- September Admission: 9.1</p>

**Information for freshmen at Hoseo University Graduate School Ph.D. program
(Bilingual Course, English Course), Spring 2020**

Section	Main contents		Note
Subject and process	Bilingual Course (Chinese)	<ul style="list-style-type: none"> • Culture Art(Music/Music theory) • Design(Interior Design, Visual Design and Animation) • Physical Education • Digital technology management • Education 	
	English Course	<ul style="list-style-type: none"> • English Language and Literature • Law • Business Administration • Electronics & Display Engineering • Information and Telecommunication Engineering 	
Schedule	Same as Graduate application schedule		
Academic affairs	<ul style="list-style-type: none"> • Doctorate : 5 semester(36 credits) • Class : Progressed in Korean or English(Bilingual Course has translation) • Thesis : Korean(Allows you to submit a translated version after writing Chinese), English • Others : Examining a thesis after passing the English test of a major or the Korean language and major general examination 		※ Translation fee separate
Application qualification	<ul style="list-style-type: none"> • Includes recipients of master's degree and those expected to graduate in February 2020 • those who are recognized to have an equal education in other laws. • In the case of no foreign admission standards, 300 hours of Korean language training is required at Hoseo University's Korean Language Institute for one year after admission <p>(If the Korean language training and major classes overlap, adjust the time to proceed with the compulsory training.)</p>		
Submission document	• Same as the Foreign Correspondent's submission documents		
Linguistic qualification	<ul style="list-style-type: none"> • Test of Proficiency in Korean or English (TOEFL PBT 530, CBT197, iBT71, IELTS5.5, CEFR B2, TEPS 600) • Admission is possible without above language proficiency test score (However, 300 hours of compulsory Korean language training after admission, and pass Hoseo-topic upon graduation.) 		
Tuition fee	<ul style="list-style-type: none"> • Admission process fee : : 750,000 won (Pay once upon admission) • Scholarship : a 30% reduction in tuition fee <p>※ Refer to the tuition fee above.(other majors)</p>		1semester (15weeks)
		Tuition fee(won)	
	Culture Art(music)	5,050,000	
	Design major	5,050,000	
	Physical Education	4,600,000	
	Digital technology management	3,970,000	
Education	3,970,000		
Other expenses	<ul style="list-style-type: none"> • Admission fee : 60,000 won • Application fee : 100,000 won • Administration cost : 300,000 won (Include English Course) • Korean training : 1,200,000 won (1semester 150hours) • Translation cost : separate • Insurance : approx. 90,000 won <p>☆ In the case of a bilingual course, students can have interpreters on their own to facilitate class. Individual expenses related to interpretation are separately charge.</p>		※ Pay once upon admission

Section	Main contents	Note
Dormitory	<ul style="list-style-type: none"> ☆ First semester dorm room assignment based on the order of reception (first-come-first-served)- If there is a shortage of facilities for double rooms students will be assigned quad room. · Quad room (1semester/15weeks/690,000won/Including breakfast and dinner) · Double room (1semester/15weeks/1,143,000won/Including breakfast and dinner) · Dormitory is a public space, and companion(child) is not allowed. · Individual bedding not provided. · Pregnant women, family members, and the sick are not allowed to stay at the dormitory, and all related incidents are their own responsibility. 	<ul style="list-style-type: none"> ※ Breakfast and dinner Except for Friday evening and public holidays
Health insurance	<ul style="list-style-type: none"> · Registration required (group foreign student insurance of approx. 90,000 won/year) 	
Admission process	<ul style="list-style-type: none"> · Admission Screening -> Acceptance Notice -> Tuition Paid (including other expenses) -> Standard Admission Permit Issued -> Entry into Korea 	
Refund regulation of Graduate School tuition fee	<ul style="list-style-type: none"> · Refund before admission : 100% refund (excluding remittance fees) · Within 30 days from the beginning of the school year :five-sixths of the paid tuition fee refund. · Between 30 days to 60 days from the beginning of the school year : two-thirds of paid tuition fee. · Between 60 days to 90 days from the beginning of the school year : one-half of the paid tuition fee · 90 days after the beginning of the school year : No refund. · Unable to refund: admission fee, admission fee (after admission) and application fee cannot be refunded ※ Dormitory expenses are not refundable after the opening of the class 	<ul style="list-style-type: none"> ※ semester start date - March admission: 3.1 - September Admission: 9.1
Bilingual Course Translation fee	<ul style="list-style-type: none"> ☆ In the case of a bilingual course, students can have interpreters on their own to facilitate class. Individual expenses related to interpretation are separately charge. 	
Korean Language Course fee (Bilingual Course)	<ul style="list-style-type: none"> · Bilingual Course Students are required to take 300 hours of Korean language training for one year after admission (If the Korean language training and major classes overlap, adjust the time to proceed with the compulsory training.) 	
Payment method	<ul style="list-style-type: none"> · Remittance of overseas or domestic accounts · overseas remittance account Bank Name : Industrial Bank of Korea , Hoseo Branch Bank Address: 165, Seachul-Ri, Baebang-Myeon, Asan City, Chungcheng-Namdo, Korea Swift Code : IBKOKRSEXXX Account No : 643-345678-56-00018 Beneficiary's name : Hoseo University 	<ul style="list-style-type: none"> ※ Domestic accounts will be notified Individually
Inquiry	<ul style="list-style-type: none"> · International Affairs Team : +82-41-540-9712 (Admission visa, Registration) · Graduate School Faculty room : 82-41-540-5193 (Curriculum) 	