Admission Guideline of Hoseo University Graduate School for Foreign Students, Fall 2020

1. Qualification for application

Degree Course	Qualification for application
Common Factors	1. Course application eligibility is the same as Korean applicants for all courses. 2. Foreigners whose parents are both foreigners(foreigners are selected outside the quotq through separate screening) 3. Language Qualifications ① Test of Proficiency in Korean(TOPIK) : Grade 3 or higher ② English proficiency test : TOEFL PBT 550(CBT 210 / IBT 80), IELTS 5.5, Revised TEPS 297 and above 　[Only for English-Speaking courses those who hold the nationality of a country that uses English as a legal official language and have legal documents for having completed higher education in that country (University, graduate school) ③ If they fail to meet the above language requirements, they must complete 300 hours of Korean Language Institute in the University within one year after enrollment (However, if you have not completed the course, you may be restricted from application for class) ④ Pass the Korean Language Proficiency Test upon Graduation(except those admitted to English Track) 4. Number of Credits : Masters(4-semester registration, 24 credits), 　　　　　　　　　　　Doctors(5-semester registration, 36 credits) 5. Degree Conditions : ① Those who have passed the foreign language test and major comprehensive exam ② For thesis examination and final oral examination Successful Candidates ③ Completion of research ethics education ④ Other education required by graduate school
Bilingual Course	1. A course in which 50% or more of the credits required for graduation are conducted in a foreign language(or Korean-foreign language interpreter) other than Korean 2. Admission requirements ① Interview or document screening ② 300 hours of Korean Language training requires (300 hours of Korean Language Certificate, Hoseo Topic results) ③ Passing Korean Language Proficiency Test before graduation 3. Human Resource Development(Education), Management of Digital Technology, Physical Education, Formative Convergence Arts(Animation, Sparial Design, Visual Design), Culture and Arts(Music, Cultural Planning)
English Course	1. A course in which 50% or more of the credits required for graduation are conducted in English 2. Admission requirements ① Interview of document screening ② English Proficiency test : TOEFL, PBT 550(CBT 210 / iBT 80), IELTS 5.5, Revised TEPS 297 or higher

※ Foreign applicants must apply after consultation with International Affairs Office (dkng@hoseo.edu, 041-540-9524)
※ Graduation is possible if all the requirements for classes such as number of credits and thesis(including major graduation exam, foreign language test, Korean proficiency test) as stipulated by the graduate school regulations are met.
※ If the applicant fails to comply with the founding philosophy of this university, the applicant can be rejected by the Graduate School Admission Management Committee.
※ Since transfer is not possible after admission, it is necessary to fully understand the major and curriculum before admission.

2. Admission Schedule

Section	Recruitment schedule	Note
1. Application	May 18th ~ June 12th, 2020	Visit or mail
2. Submission documents	June 15th ~ June 19th, 2020	
3. Interview	June 22th ~ June 27th, 2020	Individual notice of interview schedule and place
4. Announcement of Successful applicants	pm 4:30 July 10th, 2020	Refer to the Homepage notice (http://gradgate.hoseo.ac.kr)

※ The above schedule can be changed according to the circumstance of University, and Please refer to our website for specific schedules.

3. Screening Process

Degree	Method
Master	1. Screening Process(common, Master) ○ Document screening, Interview 2. Music dept. of General Graduate School : Practical test and oral examination ① Performance Major(vocal music and instrumental music) : One free song and oral examination ② Composition·Theory Major - Composition : Two pieces with different composition(submit when apply) and oral examination - Theory : Theory of Harmonics, Music analysis and oral examination ③ Piano Pedagogy : One free song and oral examination
Doctoral	1. General screening : Document screening, Interview 2. Special screening : Document screening, Interview
Integration of Master and Doctoral	1. In principle. document screening will be conducted and a comprehensive examination will be conducted on grades, recommendations by professors and research plans while attending master's course. Interviews will be conducted if necessary. 2. If a foreigner applies for the integration course, shall be selected outside the quota through an interview.

※ If the recruitment quota is not met according to the screening result, additional recruitment or regular recruitment will be conducted.
※ If judged that academic performance is insufficient, it may not be selected regardless of the recruitment quota.

4. Recruitment Major

Section	Campus	Affiliation	Master course Department		Doctoral·Integration Course Department	
General Graduate School	Cheonan	Humanities and Social Sciences	-		Theology	
			Korean Language and Literature		Korean Language and Literature	
			English Language and Literature▽		English Language and Literature▽	
			Division of Social Welfare - Social Welfare - Social Welfare for the Elderly		Division of Social Welfare - Social Welfare - Social Welfare for the Elderly	
			Youth Culture and Counselling		-	
			-		Human Resource Development - Youth Culture and Counselling - Early Childhood Educaion - Education☆	
			Law▽		Law▽	
			Public Administration		Public Administration	
			Economics		Economics	
			Business Administration▽		Business Administration▽	
			Industrial and Organizational Psychology		Industrial and Organizational Psychology	
			Management of Digital Technology☆		Management of Digital Technology☆	
			Korean-Chinese Cultural Contents		Korean-Chinese Cultural Contents	
			Future Industry and Convergence		Future Industry and Convergence	
			Sustainability Management*		Sustainability Management*	
			Smart Healthcare Management		Smart Healthcare Management	
		Arts	Music		-	
			Culture and Arts☆ - Music - Cultural Planning		Culture and Arts☆ - Music - Cultural Planning	
		Engineering	Safety and Public Administration		Safety and Public Administration	
	Cheonan Campus		17 majors		17 majors	
General Graduate School	Asan	Natural Science	Mathematics		Mathematics	
			Biochemistry		Biochemistry	
			Food and Nutrition		Food and Nutrition	
			Food and Bio-Technology		Food and Bio-Technology	
			Applied Statistics		Applied Statistics	
			Cosmetic Science		Cosmetic Science	
			Biotechnology and Applied Toxicology		Biotechnology and Applied Toxicology	
			Pharmaceutical Engineering		-	
			Physical Therapy		-	
			Clinical Pathology		-	
			Nursing		-	
			Bio-Convergence System		Bio-Convergence System	
			Big Data AI		Big Data AI	
		Engineering	Electrical Engineering		Electrical Engineering	
			Electronics & Display Engineering▽ - Electronics Engineering - Display Engineering		Electronics & Display Engineering▽ - Electronics Engineering - Display Engineering	
			System Control Engineering		System Control Engineering	
			Information and Telecommunication Engineering		Information and Telecommunication Engineering	
			Computer Engineering		Computer Engineering	
			Environmental Engineering		Environmental Engineering	
			Chemical Engineering		Chemical Engineering	
			Mechanical Engineering - Mechanical Engineering - Automotive Engineering		Mechanical Engineering - Mechanical Engineering - Automotive Engineering	
			Information Security		Information Security	
			Safety Engineering		Safety Engineering	
			Architectural Engineering		Architectural Engineering	
			Fire & Disaster Protection Engineering		Fire & Disaster Protection Engineering	
			Civil Engineering		Civil Engineering	
			Disaster Safety System		Disaster Safety System	
			Green Energy Engineering		Green Energy Engineering	
			Convergence of Energy Climate and Environmental Technology		Convergence of Energy Climate and Environmental Technology	
			NanoBioTronics		-	
			Hydrogen Energy and Safety Technology Engineering		-	
			Convergence Technology for Safety and Environment		-	
			Smart and Clean Vehicle Engineering		Smart and Clean Vehicle Engineering	
			Smart Factory for Materials-Parts-Equipment		Smart Factory for Materials-Parts-Equipment	
			AI Content Convergence		AI Content Convergence	
			Marine Convergence Technology		Marine Convergence Technology	

Section	Campus	Affiliation	Master course		Doctoral·Integration Course	
			Department		Department	
		Arts and Sports	Physical Education☆		Physical Education☆	
			Golf		-	
			-		Formative Convergence Arts☆	
			Animation		-	
			Spatial Design		-	
			Theater Imaging Media		-	
			Sport Industry Convergence Training		Sport Industry Convergence Training	
		Specialized areas of supporting programs collaboration with industry	Korea Institute of Production Technology	fixed no.	Korea Institute of Production Technology	fixed no.
	Asan Campus		44 majors		34 majors	
	Industrial -academic convergence	Engineering	Advanced Materials Engineering		Advanced Materials Engineering	
			ICT Automotive Engineering		ICT Automotive Engineering	
			Robotics and Automation Engineering		-	
			Convergence Industry Management		-	
	Industry-University Convergence Campus(Dangjin)		4 majors		2 majors	
General graduate school total			65 majors		53 majors	
The Unified Theology Professional Graduate School	Cheonan	Humanities and Social Sciences	Christian Education∇		Christian Education∇	
			Pastoral Counseling∇		Pastoral Counseling∇	
			Biblical Theology∇ − Old Testament − New Testament		Biblical Theology∇ − Old Testament − New Testament	
			Practical Theology∇		Practical Theology	
			Theoretical Theology∇ − Bible and Scientific Theology − Historical Theology − Systematic Theology		Theoretical Theology∇ − Bible and Scientific Theology − Historical Theology − Systematic Theology	
Graduate School of Theology total			5 majors		5majors	
Graduate School of Venture	Asan	Humanities and Social Science	Venture Technology Management		Venture Technology Management	
			Information Management		Information Management	
	Seoul	Humanities and Social Science	Venture Technology Management		Venture Technology Management	
			Information Management		Information Management	
		Engineering	Convergence Science & Technology		Convergence Science & Technology	
Graduate school of venture total			3 majors		3 majors	
Graduate School of Management Technology	Asan	Humanities and Social Science	Management Technology		Management Technology	
			Management Technology for Smart Factory		−	
Graduate School of Management Technology total			2 majors		1 majors	
Specialized graduate school total			10 majors		9 majors	
Graduate School of Business Admisitration	Cheonan	Humanities and Social Science	Business Administration		−	
Graduate School of Education	Cheonan	Humanities and Social Science	Educational Administration		−	No Foreign selection
			Counseling Education			
			Early Childhood Educaion			
			Korean Language Education			
			English Education			
			Chinese Language Education			
			Ethics Education			
			Social Education			
			Mathematical Education			
			Computer Education			
			Environment Education			
			Physical Education			
Graduate School of Culture and Welfare Counseling	Cheonan	Humanities and Social Science	Social Welfare		−	
			Counseling Psychology			
			Youth Culture and Counseling			
			Fashion Beauty Business			
			Culture Contents Creation			
			Social Welfare for Elderly			
			Childcare and Education			
			Educational Career Consulting			
			Korean-Chinese Business Interpretation and Translation			
			Public Policy			

Section	Campus	Affiliation	Master course Recruitment Major		Doctorate·Integration Course Recruitment Major	
Graduate School of Sports Science	Asan	Entertainment	Soccer Baseball Sports Coaching Golf Coaching Golf Club Fitting Sports Therapy Health care		–	
Global Graduate School of Startups	Seoul	Humanities and Social Science	Entrepreneurship Consulting Start-up Management		–	
Graduate School of Convergence	Dangjin	Engineering	Energy Convergence Industry		–	
subtotal			33 majors		–	
Total			108 majors		62 majors	

※ The ▽ marked majors are English course and ☆ the asterisk majors offer bilingual courses.
※ Bilingual courses are subject to change in accordance with university policy.
※ If the number of applicants failed to meet the quorum, there will be additional recruitment or recruit during regular admission.
※ If applicants are determined to be unable to carry out their academic study, applicants may not be passed regardless of the recruit number of applicants.

5. Tuition Fee

	Section	Humanities and Social Science	Natural science	Engineering/ Art and Sport	Physical education	Music
General Studies	Graduate School	4,030,000	4,670,000	5,130,000	4,670,000	5,190,000
Professional Studies	The United Graduate School of Theology	4,030,000	-	-	-	-
	Graduate School of Venture	4,030,000	-	5,130,000	-	-
	Graduate School of Technology and Management	4,880,000	-	-	-	-
Specialized Studies	Graduate School of Business	3,050,000	-	-	-	-
	Graduate School of Education	3,050,000	-	-	-	-
	Graduate School of Cultural and Welfare Counseling	3,050,000	-	-	-	-
	Graduate School of Sports Science	-	-	-	3,570,000	-
	Global Graduate School of Startups	3,050,000	-	-	-	-
	Graduate School of Convergence	-	-	3,850,000	-	-

○ These tuition fees are based on the 2020 school year and are subject to change according to the decision of the tuition review committee.
○ New students will be charged a separate Admission Process Fee of 750,000 won.
○ Tuition is the same for Master, Doctoral, and Integration Course.

6. Required Documents

Section	Main contents	Note

Submission document	① One copy of the application form(prescribed form of the graduate school) Korean or English
	② A copy of study plan (prescribed form of the graduate school) Korean or English
	 ※ Translation copy must be included when written in Chinese
	③ One copy of application for foreign students(prescribed form from Hoseo University) Chinese, English available
	④ A copy of bachelor's and master's graduation certificates and diplomas (or expected graduation certificate)
	⑤ 2 copies of original transcripts for bachelor's and master's degree programs
	⑥ Certificate of Education(Prepare 2 copies, submitted for school and visa issuance)
	- Chinese University)Chinese Higher Education Certification Report (http://www.chsi.com.cn)
	 (http://cdgdc.edu.cn)의 Original copy of the degree certificate(English or Korean translation notarization)
	- Non-Chinese universities)
	 1) Studying in the Apostille Member States
	  Regarding transcripts, graduation certificates, etc. issued by foreign schools, after notarizing English or Korean translation, submit a copy of Apostille confirmation.
	 2) Non-Apostille Member States
	  After notarizing English or Korean translation of transcripts, diplomas, etc. issued by a foreign school, submit a confirmation document issued by the Korean embassy or consulate in that country
	⑦ A copy of passport and ID card / 1 copy of alien registration card (limited to residents of Korea)
	⑧ Family relationship certificate: If separate from the parent, a copy of the parent's family register and additional notarization of the relative relationship must be submitted
	⑨ 4 photos (3.5cm X 4.5cm)
	⑩ Certificate of career and employment (if applicable)
	⑪ Certificate of deposit balance: U.S. (US $) 18,000 USD or more deposited by the applicant or parent for 3 months or more (valid until August 2020)	

※ The application form for admission is downloaded from the graduate school website notice.

※ Major change is not allowed after submission of application for admission

※ Documents shall be submitted as original documents in principle, and identification cards, graduation certificates and diplomas which cannot be reissued shall be returned after verifying the original (additional documents for other examinations may be requested).

※ Person who submitted certification of the expectant graduation at the time of submission of application documents must submit graduation certificate before entering University.

※ The screening fee and documents submitted shall not be returned.

※ additional documents for other examinations may be requested.

※ **Foreign applicants must apply through the International Affairs Office(041-540-9712-6).**

7. Other Information

Section	Main contents	Note
Admission process	· Admission Screening -> Announcement of Successful applicants -> Tuition payment(including other expenses) -> Issueing of admission letter -> Entry into Korea	
Refund regulation of Graduate School tuition fee	· Refund before admission : 100% refund (excluding remittance fees) · Within 30 days from the beginning of the school year : five-sixths of the paid tuition. · Between 30 days to 60 days from the beginning of the school year : two-thirds of paid tuition. · Between 60 days to 90 days from the beginning of the school year : one-half of the paid tuition. · 90 days after the beginning of the school year : No refund. · Unable to refund: screening fee, admission fee (after admission) and application fee cannot be refunded ※ Dormitory expenses are not refundable after the opening of the class	※Semester start date - Spring: 3.1 - Fall: 9.1
Other expenses	· Screening Fee : Master(50,000won), Doctoral(60,000won)(once upon admission) · Application Fee : 100,000won(common for Master&Doctoral, Pay once upon admission) · Insurance : 91,000won per year(common for Master&Doctoral, once a year) (National health insurance subscribers in Korea are exempted, and the fee of insurance can be changed every year.) · Bilingual course(Chinese) : Program Management Expenses 300,000won(Pay once upon admission) ※ Translation cost : Payment by students individually	
Payment method	· Domestic accounts will be notified Individually · Overseas remittance account(dollar deposit) Bank Name : Industrial Bank of Korea , Hoseo Branch Bank Address: 165, Seachul-Ri, Baebang-Myeon, Asan City, Chungcheng-Namdo, Korea Swift Code : IBKOKRSEXXX Account No : 643-345678-56-00018 Beneficiary's name : Hoseo University	
Dormitory	· Depending on your wish, you can apply for double room orquad-room. · First semester dorm room assignment based on the order of reception (first-come-first-served) · Inquiry : +82-41-540-9712 http://hoseoin.hoseo.ac.kr/	
Inquiry	· International Affairs Team : +82-41-540-9712 (Admission visa, Registration) · Graduate School Faculty room : 82-41-540-5195	