



2020[Fall semester] Guidelines for Undergraduate Foreign Students
Enrollment(Freshmen and Transfer)

Guidelines for Foreign Students Enrollment



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01. Admission Schedule

Schedule	Date	Note
Application Reception	· 2020. 05. 11 (Mon) ~ 2020. 06. 12 (Fri)	5 weeks
Document Screening	· 2020. 06. 15 (Mon) ~ 2020. 06. 19 (Fri)	1 weeks
Interview or Practical Test (Face-to-face or telephone interview (external))	· 2020. 06. 22 (Mon) ~ 2020. 06. 26 (Fri)	※ Will be notified individually
The test results of the TOPIK	· 2020. 06. 30 (Tue)	69th
Acceptance Notice	· 2020. 07. 03 (Fri)	
Tuition Fee Payment	· 2020. 07. 06 (Mon) ~ 2020. 07. 10 (Fri)	1 week
Issuance of ‘Certificate of Admission’	· 2020. 07. 13 (Mon)	

※ Foreign students will be given face-to-face interview or telephone interview(external) and will be notified of their schedules individually.

※ Those who have not TOPIK score, they may be cancelled if they do not possess the language proficiency required by our university even after “conditionally accepted” through passing a certain internal examination.

※ In case of a need to supplement a certificate of performance, school, or graduation, it can be “conditionally accepted.” However, if the final academic record check is not qualified, it can be cancelled.

※ For those who fail to pay tuition within the period, visa procedure, additional registration processing, and additional standard admission forms will be issued before the commencement of the class.

※ **After paying tuition fee→ Standard admission permit issue**

02. Admission unit

College	Admission Unit	Campus	Foreign student	Note	
College of Humanities and Social Studies	Christian Studies	Cheonan	No personnel limit		
	Korean Language and Culture				
	English Language and Literature◆				
	Chinese Studies				
	Law and Police Administration				
	Industrial Psychology				
	Social Welfare				Social Welfare Track Social Welfare for Elderly Track
	Youth Culture & Counseling ◆				
	Media Communication				
Early Childhood Education■◆		No recruitment			
	Airline Service	Asan	No personnel limit		
College of Business Administration	Global Commerce	Cheonan	No personnel limit		
	Business Administration				Business Administration Track Tax Accounting Track
	Management of Digital Business				
College of Life and Health Sciences	Food and Pharmaceutical Engineering	Asan	No personnel limit		
	Cosmetic Biotechnology				Food Engineering Track Pharmaceutical Engineering Track Cosmetic Science Track Biotechnology Track
	Food and Nutrition◆				
	Physical Therapy				
	Clinical Pathology				
	Nursing◆				
	Animal Health and Welfare		No personnel limit		
College of Engineering	Electrical Engineering	Asan	No personnel limit		
	System Control Engineering				
	Safety & Fire Protection Engineering				Safety & Health Engineering Track Fire & Disaster Protection Engineering Track
	Chemical Engineering				
	Architectural & Civil Engineering				Architectural Engineering Track Civil Engineering Track
	Environmental Engineering				
	Architecture				
	Mechanical&Automotive Engineering				Mechanical Engineering Track Automotive Engineering Track
	Electronic Materials Engineering				
	Robotics and Automation Engineering				Industrial-Academic Convergence Campus (Dangjin)
	Advanced Materials Engineering				
	ICT Automotive Engineering				

College	Admission Unit		Campus	Foreign student	Note
College of AI Convergence	Big Data Management Engineering	Industrial Management Engineering Track Big Data Statistics Track	Asan	No personnel limit	
	Computer and Information Engineering	IoT Track Artificial Intelligence Track Information security Track			
	Convergence of Game & Animation	GameMediaSW Track Game & Animation Venture Track			
		Animation Track			
	Electronic and Display Engineering	Electrical Engineering Track Display Engineering Track			
Information and Telecommunication Engineering	Information and Telecommunication Engineering Track Marine IT Engineering Track				
College of Arts and Sports Sciences	Social Sports		Asan	No personnel limit	Conduct a practical test if necessary
	Golf&Sports Industry Studies				
	Visual Design◆				
	Industrial Design				
	Interior Design				
	Culture and Film Media	Video Media Track Cultural Contents Planning Track	Asan		
	Culture and arts	Practical Music Track	Cheonan		
Classical Piano Track		Asan			
Theatre Studies Track◆					
College of Future Convergence	Safety Engineering		Cheonan	No personnel limit	
	Mechanical ICT Engineering				
	Social Welfare Counseling				
	Total				

※ In the case of new students, there is no recruitment for the department of Early Childhood Education and nursing.

※ ■(Education Affiliation), ◆(dept. including a course of study for the teaching profession) However, foreign students are not allowed to complete the teaching profession.

※ ●(Major as selected University Specialization Project Group so that can support by each specialization program and scholarship.

※ The architectural department obtains "five-year certification" from the Architectural Institute of Education for the purpose of fostering architectural design professionals(architect).

※ Practical test can be implemented for College of Arts and Sports Sciences applicants.

※ Interviews can be conducted for the Department of Cabin Service.

※ College transfer comply with Guidelines for 2020 college transfer Enrollment

03. Document screening standard

I. Score criterion

Section	Language Score(A)	Letter of self-introduction(B)	Interview(C)	Total(D)=(A+B)	Note
Total score	100	100	P,F	200	
Passing score	50 <	50 <	data for acceptance	100 <	
Failing score	1. A+B <100 2. if either A or B is less than 50 3. Interviews will be graded as P or F and used only for acceptance (if one of the judges gives an F, it will fail.)				

※ Only the recommended language test of the Ministry of Education and the Korean language proficiency test of Hoseo Univ. are accepted.

II. Detailed Score criterion

1) Language Score

Score / Test	0	50	70	90	100	Note
TOPIK-general	under Lv.1-2	Lv. 3	Lv. 4	Lv. 5	Lv. 6	Including Hoseo Univ. TIPIK
TOPIK-Art, Music, PE	under Lv.1	Lv. 2	Lv. 3	Lv. 4	Lv. 5-6	
TOEFL-IBT	under 80	under 80-90	under 90-100	under 100-110	110-120	
IELTS	under 5.5	under 5.5-6	under 6~7	under 7~8	8-9	
TEPS	under 550	under 550-630	under 630-720	under 720-830	830-990	
Grading Method	· Only one of the language grades submitted by the candidate shall be selected for grading (not counting). · Review all language proficiency submissions and select one passable grade					

2) Letter of Self-Introduction

Score / Item	0	20	30	40	50	Note
Korean proficiency	unused	poor	normal	proficient	native	
Academic plan	non-written	poor	normal	specific	employment plan	
Total	0	40	60	80	100	
Grading Method	· Scoring two items : Korean proficiency and academic plan · Each item has a perfect score of 50 and the self-introduction score is confirmed by adding the two items together. · If combined score is less than 50, will be failed.					

3) Interview

Score Item	Pass	Fail	Note
Personality	has a basic personality and attitude as a student of the Hoseo university, such as sincerity, will to study, honesty, compliance with norms, etiquette, and etc.	no basic personality and attitude as a student of Hoseo university, such as sincerity, academic will, honesty, compliance with norms, etiquette, and etc.	
Grading Method	· Based on a face-to-face or telephone interview (external), the basic personality and attitude of a foreign student is determined. P for acceptance and F for failure. (if one of the judges gives an F, it will fail.) Reason for failure will be indicated.		Reason for failure will be indicated.

III. Standard for equal score

section	Standard for equal score
all unit	① Korean Proficiency ② Total no. of semesters of Foreign School ③ Foreign long-term stay and resident

04. Qualification for application

I. New admission

☞ As a person who graduated from a high school in Korea and abroad (scheduled) or has an educational background of equal or higher, who has completed 12 years or more of the curriculum, including elementary and middle school, and whose parents are both foreigners.

B. College transfer

☞ A person who graduated from a junior college or a four-year college, or completed a four-year or more term in a four-year university and whose parents are both foreigners.

05. Submission Documents

section	Document	New Admission (freshmen)	College Transfer (junior)	Note	
Common	Application form	○	○	given from Hoseo Univ.	
	1 picture	○	○	Passport Size Photo (3×4)	
	1 copy of the Family Relations Certificate · China- Family relation certificate · Other countries-National form	○	○	In the case that the parent and the family certificate are separately provided, a copy of the parent's documents and a certificate of kinship must be submitted additionally.	
	1 original copy of the balance certificate	○	○	\$ 18,000 worth	
	Personal information utilization agreement	○	○	given from Hoseo Univ.	
	1 original copy of Recommendation	△	△	Submit as needed	
Additional by recruitment classification	High school-related	1 copy of a high school diploma	○	△	the original ghostwriting
		2 original high school transcript	○		
	university-related	High school graduation ※ 1 original copy of the Education Ministry certificate.	○	○	China: Certificate issued by China's Ministry of Education and Confucius Academy is only accepted. Others: Only the Ministry of Education-accredited apostiyu and the embassy-issued certificates are accepted.
		1 copy of a college diploma		○	the original ghostwriting
		2 original college transcripts		○	four semesters of a four-year university / the graduation term of a junior college
	Language	1 original certificate of registration		○	If you graduate, Graduation Certificate of the Ministry of Education
Language transcript(TOPIK)		○	○	Perosn concerned	

※ Some of the above documents may be omitted in the case of sister colleges and universities, and additional documents may be required for qualification examination of applicants.

※ Submitted documents will not be returned.

◎ Method of Document submission

· Mailing or Visit

20, Hoseo-ro 79beon-gil, Baebang-eup, Asan-si, Chungcheongnam-do, Republic of Korea

- The reception desk : room no.211, Kang Seok Gyu Education Center
(International Affairs Teadm of Hoseo university Asan campus)
충남 아산시 배방읍 호서로 79번길 20 강석규교육관 211호

06. Dormitory guidance

- Hoseo University Dormitory Homepage (<http://hoseoin.hoseo.ac.kr>)
- ◎ Inquiry
 - Asan Campus Dormitory : 041-540-5309
 - Cheon-an Campus Dormitory : 041-560-8492